



***At Humphreys University***  
***Official Minutes (Minutes in Red Font)***

**Governing Board of Directors**

Wilma Okamoto Vaughn, Chairwoman

Chuck McLaughlin, Vice Chairman

Zoey Merrill, Secretary

Damon Auchard, Member

Laurie Fracolli, Member

Joshua Reyman, Member

Dr. San Tso, Member

Clem Lee, Superintendent

**September 16, 2020**

**5:30 pm**

**Regular Meeting Via Teleconnection**

**by phone: 1-408-418-9388 access code: 965 595 232**

**by computer or via Webex app: [bit.ly/ableboardseptember2020](https://bit.ly/ableboardseptember2020)**

**Notice of Meeting posted by Sunday, June 12 at 5:30 pm at [www.ablecharter.net](http://www.ablecharter.net), at 6515 Inglewood Avenue in Stockton, and at 6650 Inglewood Avenue in Stockton.**

**Meeting documents are available to any member of the public upon request: 209-478-1600.**

**Anyone requiring assistance or accommodation to participate in the meeting,**

**pursuant to the Americans with Disabilities Act,**

**please call 209-478-1600 ext. 4034 or email [christi.rogers@ablecharter.com](mailto:christi.rogers@ablecharter.com).**

**AGENDA**

**1 Call to Order and Organization by Vice Chair C. McLaughlin at 5:30 pm**

**1.1 Welcome by C. McLaughlin; Superintendent C. Lee called roll (Item 1.3) and noted all board members were present except W. Okamoto-Vaughn; a quorum was announced.**

**1.2 (A): Election of Board Chair C. McLaughlin called for nominations to appoint new Chair since W. Okamoto-Vaughn resigned at the last board meeting; Z. Merrill motioned to nominate C. McLaughlin as new Chair, Second by Dr. S. Tso, Vote was 6-0 to appoint C. McLaughlin as Chair.**

**1.3 (A): Election of Any and All Board Officers Vacancies of Which Resulted from the Election of the Board Chair C. McLaughlin called for nominations to fill the vacancy of Vice Chair; Z. Merrill motioned to nominate D. Auchard as Vice Chair, Second by Dr. S. Tso, Vote was 5-0 to appoint D. Auchard as Vice Chair with D. Auchard abstaining.**

- 1.2 Meeting Procedures **Outlined in the Agenda below.**
- 1.3 Roll Call **Called by C. Lee above.**
- 1.4 Announcement: **C. McLaughlin announced purpose of closed session.**  
The Board will consider in Closed Session items listed on the Closed Session Agenda.
- 1.5 Oral Suggestions and Comments from Members of the Community **No public members were present as noted by C. McLaughlin.**  
Speakers are limited to three (3) minutes.
- 1.6 (A): Approval of Order of Agenda **Z. Merrill motioned approval of agenda order, Second by Dr. S. Tso, Vote to approve was 6-0.**
- 1.7 (A): Adjourn to Closed Session **Motion to adjourn by Z. Merrill, Second by Dr. S. Tso, Vote was 6-0 to adjourn.**

## 2 Closed Session Motion

- 2.1 (A): Approval of Personnel Order **Motion to approve by Dr. Dr. S. Tso, Second by J. Reyman, and Vote was 6-0 to approve the personnel order.**
- 2.2 (A): Reconvene to Open Session **J. Reyman motioned to reconvene to open session, Second by Z. Merrill, approval of motion by a vote of 6-0.**

## 3 Open Session

- 3.1 Announcement of Action Taken in Closed Session **announced by C. Lee.**
- 3.2 (A): Approval of Minutes of the Meeting: August 19, 2020, and September 9, 2020 **Motion to approve by Dr. S. Tso, Second by J. Reyman, and vote to approve was 6-0.**

## 4 Reports / Discussions **all provided by C. Lee as summarized below with no further discussion.**

- 4.1 (I): Enrollment Report **ABLE met enrollment number expectations.**
- 4.2 (I): Check Register August 15, 2020 through September 11, 2020 **Significant items referenced.**
- 4.3 (I): Update on School Closure and Related Matters **Referenced to staff report with nothing new to add.**
- 4.4 (I): Instructional Program Update **Staff are developing a re-opening plan.**
- 4.5 (I): Budget Update **Reference made to recent year-end report given by M. Denniston at last meeting, with nothing new to add. M. Denniston was not in attendance.**

## 5 Public Hearings None.

There are no public hearings. A public hearing to hear comments regarding the Learning Continuity and Attendance Plan was held on Wednesday, July 9, 2020, at 5:30 pm. **No discussion.**

## 6 Consent Items **Chair C. McLaughlin asked for presentation of items.**

**C. Lee referenced the consent items. No discussion. Dr. S. Tso motioned to approve all consent items, Second by J. Reyman, Vote was 6-0 to approve all items below.**

- 6.1 (C/A): Approval of 2020-2021 Employee Handbook
- 6.2 (C/A): Approval of 2020-2021 Student Handbook
- 6.3 (C/A): Approval of Routine Contracts Exceeding \$5,000
- 6.4 (C/A): Approval of Internal Guidelines

---

## 7 Action Items **Chair McLaughlin asked for presentation of items.**

---

7.1 (A): Approval of Graduation Requirements **C. Lee stated the requirements were better tailored to exceed state requirements in light of distance learning. No discussion; motion to approve by Dr. S. Tso, Second by Z. Merrill, Vote was 6-0.**

7.2 (A): Approval of Board Policy on Employee Expression in the Workplace **C. Lee stated the purpose and content of the policy. Z. Merrill discussed the benefits. Motion to approve by Dr. S. Tso, Second by Z. Merrill, Vote was 6-0.**

7.3 (A): Approval of 2020-2021 Education Protection Account (EPA) Estimated Expenditure **C. Lee referenced the staff report and summarized the item. No further discussion. Motion to approve by Dr. S. Tso, Second by Z. Merrill, Vote was 6-0.**

7.4 (A): Approval of Constituting a Board Committee to Seek Applicants for a Seat on the Board **C. Lee discussed need for nominating committee to fill board seat vacated by W. Okamoto-Vaughn. No further discussion. Chair McLaughlin called for a motion to establish a two-member committee to present prospective member(s) at the next meeting. Motion by Z. Merrill to approve C. McLaughlin and D. Auchard as the committee, Second by J. Reyman, Vote to approve was 6-0.**

7.5 (A): Approval of Learning Continuity and Attendance Plan **C. Lee provided overview of the LCAP. No further discussion. Motion to approve item Z. Merrill, Second by J. Reyman, Vote to approve was 6-0.**

---

## 8 Student Discipline

---

No actions regarding student discipline are under consideration. **C. Lee noted there were no pending matters.**

Prior to Agenda Item 9, T. LeBas recommended that Z. Merrill amend her two prior motions to include the appointment of officers of President and Treasurer in addition to Chair and Vice-Chair. Discussion by C. McLaughlin and C. Lee. Z. Merrill amended her two prior motions to appoint C. McLaughlin as President and D. Auchard as Treasurer; Seconded by Dr. S. Tso, and amended motions to approve those two officer positions approved by a vote of 6-0.

---

## 9 Adjournment

---

9.1 (D): Superintendent's Comments **C. Lee indicated that while there were a few minor and technical obstacles during the first week of distance learning, the schools are operating fine.**

9.2 (D): Governing Board Members' Comments **There were no comments.**

9.3 (A): Adjournment of the Meeting **C. McLaughlin noted there was no further discussion, and called for a motion to adjourn. Motion to adjourn by Z. Merrill, Second by Dr. S. Tso, with a 6-0 vote to adjourn. Meeting adjourned at 6:07 pm.**

## **Procedures to be Used in the Conduct of Meetings of the Governing Board of Directors**

### **Agenda Items**

- Action items are indicated by (A) and require a separate motion and second followed by discussion and a vote of the board.

- Consent items are indicated by (C/A) and may be addressed collectively with all other consent items in section 5 following a motion, second, discussion – if any, and a vote of the board. Any consent item may be turned into an action item at the request of any board member prior to approving Item 1.6, Approval of Order of Agenda. No motion is required to change a consent item to an action item.
- Informational items are indicated by (I). No action is required or permitted. Questions and answers are appropriate.
- Discussion items are indicated by (D). Discussion - including questions and answers - is desirable although not strictly required. No action is required or permitted.
- Public Hearing Items are indicated by (H). A motion/second and an affirmative vote open the hearing after which the chair asks if there anyone is interested in speaking on the matter. Speakers should identify themselves and state their input on the matter. After all interested parties have spoken, a motion/second and affirmative vote closes the public hearing.

### **Audience Participation**

The Board Chair will invite members of the public to speak at appropriate times. Members of the public need only indicate to the Board chair that they wish to speak, and they will be given the opportunity. Appropriate times for members of the public to speak include:

- under Oral Suggestions and Comments from Members of the Community when individuals may address anything within the board's purview;
- after a motion and second have been made to approve the consent items;
- after a motion and second have been made to approve the action item;

Speakers are allotted three (3) minutes per item and will be asked to state their name and address for the record. Limited public seating in the board room is available on a first come, first served basis.

### **Meeting Conduct**

Board meetings are conducted informally in accordance with Robert's Rules of Order. All participants in board meetings are to conduct themselves in a respectful manner. Participants will refrain from the use of profanity, personal attacks, and signs or props.

### **Taping**

Board meetings are recorded and subject to being videotaped.

**California Education Code 32210 prescribes that any person who willfully disturbs any public school meeting is guilty of a misdemeanor.**

**Remaining Regular Board Meetings for 2020-2021: October 21, November 18, December 16, January 20, February 17, March 17, April 21, May 19, and June 16.**